



APPLICATION FOR CERTIFICATION OF PERSONNEL COMPETENCE (CoPC)

This form is used as a basis for an application for a new certificate/renewal of certificate

Applicant Name :	Date of birth :	affix a colour passport style photograph here
Full postal address :		
Applicant Employer :		
Telephone (office) :	Fax :	Registration No
Telephone (mobile) :	email :	Sira use only

This application is for a new certificate

This application is for a renewal/change of certificate Certificate No.

Unit(s) of Competence applied for : <i>a full description of all units of competence can be found in IECEx OD 504 available at www.iecex.com</i> <i>Unit Ex 001 and Ex 002 are currently available</i>	Limitation(s) of scope <i>indicate here if certification scope is to be limited to:</i>
Unit Ex 001 Apply basic principles of protection in explosive atmospheres <input type="checkbox"/> Unit Ex 002 Perform classification of hazardous areas <input type="checkbox"/> Unit Ex 003 Install explosion-protected equipment and wiring Systems (not yet available) <input type="checkbox"/> Unit Ex 004 Maintain equipment in explosive atmospheres (not yet available) <input type="checkbox"/> Unit Ex 005 Overhaul and repair of explosion-protected equipment (not yet available) <input type="checkbox"/> Unit Ex 006 Test electrical installations in or associated with explosive atmospheres (not yet available) <input type="checkbox"/> Unit Ex 007 Perform visual & close inspection of electrical installations in or associated with explosive atmospheres (not yet available) <input type="checkbox"/> Unit Ex 008 Perform detailed inspection of electrical installations in or associated with explosive atmospheres (not yet available) <input type="checkbox"/> Unit Ex 009 Design electrical installations in or associated with explosive atmospheres (not yet available) <input type="checkbox"/> Unit Ex 010 Perform audit inspection of electrical installations in or associated with explosive atmospheres (not yet available) <input type="checkbox"/>	Specific type(s) of protection* <input type="checkbox"/> Product type(s)* <input type="checkbox"/> Group(s)* <input type="checkbox"/> Voltages* <input type="checkbox"/> Other limitations* <input type="checkbox"/> * if limitations apply, please provide further details * scope limitations are not applicable to Unit Ex 001 * Unit Ex 002 may be limited by Group (I, II, III)

DECLARATION

I am aware of and familiar with the requirements for the IECEx Certificate of Personnel Competency scheme. Should my application be accepted, I understand that these requirements shall be fulfilled.

I declare that I will comply with existing requirements for the IECEx Certification of Personnel Competencies Scheme, will not misrepresent the scope of certification and agree to pay the expenses in connection with my application.

I agree to comply with the "Regulations Applicable to Holders of Sirra Certificates"

I have no current application pending with any other IECEx Certification Body.

Upon suspension or withdrawal of my IECEx certification, I agree to immediately discontinue any claim to hold certification and to return all certificates and identification cards to Sirra.

Signature (Applicant) : _____ Date of Application : _____

Application reviewed by : Sirra use only Date : Sirra use only

Sirra Certification Service, 12 Acorn Business Park, Crayford Road, Crayford, Kent DA1 4AL
 Tel : +44 (0)1322 520500 Fax : +44 (0)1322 520501 email : info@siracertification.com

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Continued

Evidence of education and training [IECEX OD 502, CI 2.4]

Qualifications not specific to Explosive Atmospheres

Provide copies of documents which demonstrate the level of technical education attained (e.g degree, Diploma, College Certificates, Trade tests and membership of professional institution(s))

Qualifications specific to Explosive Atmospheres

Provide copies of documents which demonstrate evidence of any training undertaken on subjects and topics relevant to the Explosive Atmospheres Unit(s) of Competency applied for. These documents may be certificates issued by an independent organisation or trade association or may be formal internal programme of training set by and endorsed/countersigned by the relevant employer.

Work experience [IECEX OD 502, CI 2.5]

Work experience associated with Non-Hazardous Areas

Provide a brief resume in chronological order (latest experience first). Provide details of the employer, type of industry, position and responsibility.

Work experience associated with Hazardous Areas

Provide a brief resume in chronological order (latest experience first). Use the "**Work experience record**" attached to summarise your work experience.

Sufficient information should be provided to enable an evaluation to be made of the candidates' work experience. Where sufficient information is not provided the candidate may not be awarded certification.

Work experience is assessed on the basis of the following criteria:

- Qualifications, education and training
[e.g. Compex or other hazardous area training courses]
- Experience period
[Total years of relevant experience as provided on Work Experience Record]
- Relevance of experience
[e.g. area classification, installation, design, selection, inspection, test, repair, overhaul, maintenance etc.]
- Level of supervision
[Does the candidate supervise others? Or does he/she work under supervision?]
- Type of site(s) worked on
[e.g. oil, chemical, petrochemical, pharmaceutical, water/waste water, flour mill, sugar refinery, woodworking etc.]

A full description of the IECEx Scheme for Certification of Personnel Competence for Explosive Atmospheres can be found at www.iecex.com Candidates should familiarise themselves with the following publications:

IECEX 05	Rules of Procedure
IECEX OD 502	Application for an IECEx Certificate of Personnel Competencies (CoPC), documentation and information requirements
IECEX OD 503	ExCB Procedures for issuing and maintaining IECEx Certificates of Personnel Competencies
IECEX OD 504	Specification for Units of Competency Assessment Outcomes

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Work Experience Record [example]

Applicant Name	
Company name	<i>Name of your employer or the name of the client organisation requesting the work.</i>
Date of work	<i>Start and finish dates, number of days.</i>
Site at which work carried out	<i>This could be separate locations whilst working for the same employer or it could be different locations on the same site. For example, work carried out on the effluent treatment plant of an oil refinery or a pump room on an offshore platform. Give an indication of the size and extent of the site.</i>
Type of site	<i>Oil, chemical, petrochemical, pharmaceutical, water/waste water, flour mill, sugar refinery, woodworking shop etc.</i>
Nature/type of work undertaken	<i>Hazardous area classification, installation, design, selection, inspection, test, repair, overhaul, maintenance, periodic inspection test and report.</i>
Ex protection techniques used	<i>Flameproof (d), increased safety (e), intrinsic safety (i), encapsulation (m), non-sparking (n), oil immersed (o), pressurised (p), powder filled (q), protection by enclosure (t), pressurisation for dusts (pD)</i>
Zones and/or EPL requirements	<i>E.g. Zone 0, 1 or 2 Zone 20, 21 or 22 EPL Ga, Gb, Gc, Da, Db, Dc.</i>
Standards and Codes of Practice used	<i>Give details of the Standards used for the work, e.g. BS, BS EN, IEC, APEA, LPGA, industry codes.</i>
Your responsibilities for this work	<i>What role did you play in this work? Were you conducting the work yourself? Were you under someone else's supervision? Were you supervising others? If so, how many people were in your team?</i>

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Work Experience Record

up to 10 additional pages may be provided

Applicant Name	
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Type of site	
Nature/type of work undertaken	
Ex protection techniques used	
Zones and/or EPL requirements	
Standards and Codes of Practice used	
Your responsibilities for this work	

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